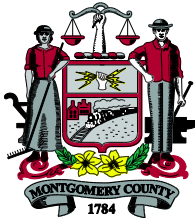


**MONTGOMERY COUNTY
BOARD OF COMMISSIONERS**

VALERIE A. ARKOOSH, MD, MPH, CHAIR
KENNETH E. LAWRENCE, JR., VICE CHAIR
JOSEPH C. GALE, COMMISSIONER



**ASSETS AND INFRASTRUCTURE
PARKS, TRAILS & HISTORIC SITES DIVISION**

MONTGOMERY COUNTY COURTHOUSE • PO Box 311
NORRISTOWN, PA 19404-0311
610-278-3555

FAX: 610-278-3563
WWW.MONTCOPA.ORG

THOMAS BONNER
DIRECTOR

DAVID B. CLIFFORD
PARKS ADMINISTRATOR

OLD MILL HOUSE RESERVATION AND RENTAL AGREEMENT

This agreement, entered into this day _____ by and between the County of Montgomery (hereinafter referred to as County), Court House, Norristown, PA, 19404, and _____ (hereinafter referred to as lessee). Whereas, the lessee desired to lease the OLD MILL HOUSE, Plank Road, Schwenksville, 19473 as indicated below:

	Weekdays (Mon.- Thurs.)	Weekends/Holidays (Fri., Sat., Sun.)	Damage Deposit
5 hours (Includes Set-Up & Clean-Up)	\$200.00	\$300.00	\$500.00
9:00 am – 9:00 pm	\$275.00	\$500.00	\$500.00

Rental Procedures and Rules:

- **The rental agreement is not complete until the damage deposit and fee are paid.** The rental fee is non-refundable.
- The Rental Payment is accepted by credit card or check. The Damage Deposit by check only, payable to *Montgomery County*.
- Lessee agrees to adhere to the maximum number of **80 persons** permitted for the Old Mill House property.
- If a reservation goes beyond its contracted end time, a fee of \$100.00 per hour will be assessed.
- If the Old Mill House is destroyed by fire, **flood** or acts of God, so as to be unfit for occupancy prior to or during the term of the lease, the County shall have no obligation to repair the premises.
- Catered rentals must provide a copy of both their Health Department License and Workmen's Compensation Insurance Certificate at least two weeks before the rental date. Email to address below indicating the name of the Lessee.
- Lessee agrees to indemnify and hold harmless the County of Montgomery and its staff for any liability incurred while using the facilities of the Central Perkiomen Valley Park.
- The County and its staff are not responsible for any items lost, stolen or left behind on County property as part of their rental.
- **ALL COUNTY PARKS, TRAILS & HISTORIC SITES ARE NOW SMOKE FREE, including vaporizers.**

Name _____ Reservation Day/Date _____

Address _____ Arriving _____ Departing _____

City _____ Zip _____ Phone _____

E-Mail Address _____

Type of Event _____ Use of Exterior _____

in Rental _____

 **(PLEASE SEE OTHER SIDE)**